

We are committed to respecting your privacy and we understand how important it is to use and protect any individual's personal information according to the highest ethical and regulatory standards. We urge all users of this site (the "Site") to read this Privacy Policy to learn more about the policies and practices that we have developed to safeguard personal information, and to better understand our relationships with the third parties who may have access to this information.

## **Information We Collect**

We have access to the following categories of information regarding you and your visit to the Site. Only some of the information in these categories is personally identifiable information that could identify you directly, but each category offers some information about your interests and activities that could be used to make inferences about you.

### **Information That You Voluntarily Provide:**

- **Site Registration.** EEnzyme LLC has constructed this Site so that you may visit us and review information about the services and products we offer without revealing your identity or volunteering any personally identifying information. If you choose to register to use EEnzyme LLC features and services, we will collect "personally identifying information" from you, such as your name, telephone number, email address, and your company name that could be used to contact you.

### **Information That Is Routinely Collected By Our Site Technology:**

- **IP Address.** We may record the Internet Protocol (IP) address of your computer when you visit the Site. The IP address does not identify you personally, but it allows us to maintain communications with you as you move about the Site.
- **Cookies.** We may also collect information about your use of the Site through cookies and similar technology. A "cookie" is a unique numeric code that we transfer to your computer so that we can keep track of your interests and preferences and recognize you as a return visitor to the Site. Cookie technology allows us to collect "clickstream" data, which is not personally identifying information, but which reflects your activities on the Site, including your interest in certain healthcare conditions. A cookie does not collect or keep your name or other personal identifying information, but when you revisit the Site the cookie allows us to bring you the content and features likely to be of greatest interest to you based on your previous activities on the Site.

## **How We Use Your Information**

We use the information about your use of the services on the Site to monitor user traffic patterns and try to analyze what our users prefer so that we can design better services for you. The personally identifying information that you provide may be used to create customized offers, information, and services tailored to your interests and preferences.

- **Personally Identifying Information.** You do not have to register to use most of the information and services available for consumers on the Site. If you choose to register, we will use the personally identifying information you give us to respond to questions from you. We may also, from time to time, send you emails with special promotions or newsletters with information that we think may be of interest to you.
- **IP Address.** In addition to using the IP address of your computer to maintain communications with you as you move about the Site, we also may use your IP address to personalize content provided on the Site. We may retain IP addresses.
- **Cookies.** We may use the data we obtain through the use of cookies to customize your site experience by anticipating the information and services that may be of interest to you. We may also analyze the information collected with cookie technology to help us improve the functioning of the Site by monitoring traffic in popular areas and to modify the services and information we provide to meet customer demand. We may link the clickstream data available to us through the use of cookies to the personally identifying information that you may choose to provide elsewhere on the Site. We use the information we collect through the use of cookies for our business purposes, including operation of the Site, as well as research and product analyses to help us better develop and market our products. We do not allow other sites or third parties to use our cookies for their own purposes or to place their own cookies on your computer when you access services through the Site.
- **Vendors and Suppliers.** We may from time to time have relationships with different vendors and suppliers who help us design and maintain our systems and our computer security, respond to email and customer inquiries, and create special promotions. We will not authorize our vendors and suppliers to use our customer information for any purpose not related to our business.
- **Law Enforcement.** In certain limited circumstances, we may be called upon to release your personally identifying information in response to a court order, subpoena, search warrant, law, or regulation. We plan to cooperate in responding to such requests, taking appropriate measures to ensure that the requester understands the sensitive nature of the personally identifying information that they may receive. We also reserve the right to cooperate with law enforcement authorities in investigating and prosecuting users who violate our rules or engage in behavior that is illegal or harmful to other users of the Site.

## **Our Relationship to Third Parties**

We may use third parties to provide services and information on the Site and we may provide some co-branded services in partnership with others. We also may use third parties to analyze data collected on the Site. We will not disclose your personally identifying information anyone other than our employees and those third parties with whom we have a business relationship. If we allow a third party contractor to have access to your personally identifying information, they will only be permitted to take it or use it for purposes that are consistent with this privacy policy.

We pledge that we will not sell or disclose any personally identifying information you provide on the Site to an unrelated third party without your express permission, except that we may partner with other companies to provide you with content or services on a joint or "co-branded" basis

## **Other Important Information About Our Relationship With Third Parties:**

- **Links to Other Sites.** The Site also features links to websites that we believe you might find useful and informative. Please be aware, however, that, other than the websites controlled by EEnzyme LLC, we do not endorse or recommend these sites' content or services, and we are not responsible for the privacy practices of these other sites. We encourage you to be aware of and read the privacy policy of each site you visit. Remember, the statements in this privacy policy apply solely to information collected by EEnzyme LLC through the Site.
- **Advertisers.** We do not permit advertisers to display their advertisements at the Site, and we will not permit third party advertising servers to use cookies to collect information from users at the Site.

## **Our Children's Policy**

The site content and services are intended for adult users over the age of 13. The Site is not designed to attract child users. If we learn that an under 13 user has volunteered personally identifying and/or health-related personal information on the Site, or that a provider has volunteered information about a patient who is identified as younger than 13, we will delete such information from our active databases.

## **Disclosures and Transfers**

We do not disclose an individual's personal data to third parties, except when one or more of the following conditions is true:

- We have the individual's permission to make the disclosure
- The disclosure is required by law, legal process or mandatory professional standards
- The disclosure is reasonably related to the sale or other disposition of all or part of our business
- The information in question is publicly available
- The disclosure is reasonably necessary for the establishment of legal claims
- The disclosure is to another EEnzyme LLC entity or to persons or entities providing services on our or the individual's behalf (each a "transferee"), consistent with the purpose for which the information was obtained, if the transferee, with respect to the information in question:
  - is subject to law providing an adequate level of privacy protection; or
  - has agreed to provide an adequate level of privacy protection.

Permitted transfers of personal data, either to third parties or within EEnzyme LLC, include the transfer of data from one jurisdiction to another, including transfers to and from the United States. Because privacy laws vary from one jurisdiction to another, personal data may be transferred to a jurisdiction where the laws provide less or different protection than the jurisdiction in which the

data originated. In such cases, we will take appropriate measures to protect personal data in accordance with this privacy statement and applicable law.

## Your Privacy Choices

When you access any interactive tool or service on the Site, you may always choose not to provide the requested information.

- **Receive Email.** You may elect to receive email updates about developments regarding EEnzyme LLC. If you decide, at any later time, that you no longer wish to receive these emails you may unsubscribe to any such contact list by using the “Unsubscribe” links within the electronic communication channel, or by sending an email entitled “Unsubscribe” to [privacy@minkonscientific.com](mailto:privacy@minkonscientific.com).
- **Cookies.** Your browser software can be set to reject all cookies, but if you reject our cookies certain of the functions and conveniences of the Site may not work properly. Cookies and similar technologies are how we ensure that we can promptly retrieve and deliver the information to you when you use the Site.
- **Remove Personal Information.** You may request the removal of previously provided personally identifying information at any time using the contact information below.

## Our Security Measures

We want your personally identifying information to remain as secure as reasonably possible.

- **Data Security.** We employ various physical, electronic, and procedural measures, including education and training of our personnel, designed to provide personal information with the highest reasonable protection possible from loss, misuse or unauthorized access, disclosure, alteration or destruction. The security measures we use to protect all personally identifying information are designed to meet or exceed industry standards to prevent intruders from gaining access. Although we will make reasonable efforts to protect personally identifying information from loss, misuse, or alteration by third parties, you should be aware that there is always some risk that an unauthorized third party could intercept an internet transmission, or that thieves will find a way to thwart our security systems.
- **Data Encryption.** We use encryption practices to help ensure the integrity and privacy of some of the personally identifying information you provide to us. Personal information that is collected through the website is protected in transit by standard encryption processes.

## Contact Us

If you have any queries in regard to this privacy statement or would like to advise us in respect to your choices as outlined above, please contact us using the following options:

**You can email us at:** [privacy@minkonscientific.com](mailto:privacy@minkonscientific.com)

**You can also write to the following address:**

Corporate Compliance  
EEnzyme LLC  
401 Professional Drive, Suite 160  
Gaithersburg, MD 20879

**Or call us at:**

240-683-5851

## **Changes in Our Privacy Policy**

We will only use personally identifying information in the manner described in the Privacy Policy in effect when the information was collected from you. However, we reserve the right to change the terms of this Privacy Policy at any time by posting revisions to the Site. If at any point, we decide to use personally identifying information in a manner different from that stated at the time it was collected, we will notify users by email to the extent that we have email addresses. You will be given the choice at that time to "opt-in" for any additional uses or disclosures of your personally identifying information that you made available to us prior to the change in the Privacy Policy.